



Dear Author(s) / Presenter(s)

Thank you for participating in the 6<sup>th</sup> International Conference on Biotechnology Engineering 2021. We very much look forward to your (virtual) presence and presentation on 22<sup>nd</sup> and 23<sup>rd</sup> June.

As this conference shall run on an online mode, the following guidelines have been made to assist you in preparation for the conference.

Presentation Mode: This conference will run in a hybrid live mode through Zoom. During your presentation slot, your pre-recorded video will be played for a duration of 10 minutes. This will be followed by a 5 minutes live Q&A session, where you will be requested to be ready to accept and answer questions by the audience through your screen.

1. Author of the accepted paper is required to record their video presentation and upload the content (in mp4 format) through a link that is available on the ICBioE2021 website, or this [form](#).
2. Presentation Guideline:
  - a. Duration of the recording – **10 minutes**.
  - b. Videos should contain a prominent view of the presentation slides. A view of the speaker's head on the presentation is highly recommended, for increased engagement. (Speaker window should be thumbnail-sized and overlaid on the slide).
  - c. Video Resolution: Maintain a 16:9 aspect ratio with minimum 720p resolution setting
  - d. File format: mp4.
  - e. You may use the ICBioE 2021 conference powerpoint template slides. You can obtain the template from ICBioE21 website (go to Programme > Video Guidelines & Submission)
  - f. Please check thoroughly that the audio is audible and clear, and its timing is inline with the presenter's intended narration.
3. Video Submission Guide:
  - a. The video submission must not exceed 1GB size.
  - b. Name your file as: **ICBIOE21-#xxx.mp4** (where xxx is your Paper ID). e.g.: ICBIOE21-#103.mp4.
  - c. Submitting your presentation slides is optional. This will be used to moderate the Live Q&A session after your video presentation.
4. There are various platforms / applications that can be used to prepare these videos. You may also explore using PowerPoint slideshow recording tool, shown [here](#). (for saving this file as mp4, see [here](#)).  
You may also use Zoom, Google Meet, OBS, Screencast and may other tools to record yourself giving the presentation.
5. The deadline for submitting your finalized video is on the **17<sup>th</sup> June 2021**.

We wish you safe, and the very best for this conference. Please contact us via [icbioe@iium.edu.my](mailto:icbioe@iium.edu.my) for further queries. Thank you